



नेशनल टेक्सटाइल कारपोरेशन लिमिटेड  
NATIONAL TEXTILE CORPORATION LIMITED

(भारत सरकार का उपक्रम)  
( A Government of India Undertaking )



पश्चिम क्षेत्र कार्यालय: एनटीसी हाउस, 15 एन एम मार्ग, बेलार्ड इस्टेट, मुंबई 400001.  
WESTERN REGION OFFICE: NTC House, 15 N. M. Marg, Ballard Estate, Mumbai 400 001.  
दूरध्वनी / Tel. 022-22686600, फॅक्स / Fax- 022-22686631, Email : ntelwr.mumbai@ntcltd.org

NTC(WR)/MM/XEROX/BKLET/2026/  
To-

Date.13.05.2026

**TENDER-NOTICE**

**TENDER DUE ON 03.06.2026 up to 3.00 PM.**

**Sub.: Tender for Rate Contract of Xerox Copies & Booklets jobs as & when required during the period of one year for NTC Ltd.(WR).**

National Textile Corporation Ltd (WR) is inviting sealed Tender from reputed parties for Rate Contract of Xerox Copies & Booklets jobs as & when required during the period of one year for NTC Ltd.(WR). The bidders are requested to kindly quote your lowest Rate in the same below given format OR if bidders are fill on their letter head, please do it in same format only and return duly signed & stamp in a sealed envelope on or before 03.06.2026 up to 3.00 PM. at Dispatch Dept., 3<sup>rd</sup> floor, NTC House.

Specification/descriptions given bellow

Sr.No.	Booklet Particulars	Ordinary patti Binding Rate (Rs.) / Book	Comb Binding Rate (Rs.) / Book	Spiral Binding Rate (Rs.) / Book
1)	Book up to 25 pages			
2)	Book up to 75 pages			
3)	Book up to 100 pages			
4)	Book up to 150 pages			
5)	Book up to 250 pages			
6)	Book up to 350 pages			
	GST @ %			
	Xerox Copying in Xerox paper (70 GSM)		Rate (Rs.) / Copy	
1	Size: 11 ½ " x 9" (A/4)			
2	Size: 13 ½ " x 8 ½ " (F/S)			
3	Siz: 16 ½ " x 11 ¾ " (A3)			
	GST @ %			

**Eligibility Criteria :** Attach G. S. T. Registration Certificate with tender.

**Delivery :-**As and when required on FMD basis.

**Jurisdiction :** All suits or proceedings relating to any dispute or claim arising out of or in course of performance in this contract shall be filed in appropriate court in the State of Maharashtra as case may be.

**Payment Terms :-** 30 days from the date of submission of bills

The parties who are registered with MSME including SC/ST category will be given preference. The bidder should submit the supporting documents regarding their registration with MSME.

You have to attend to the job immediately on our submitting the documents to you. Therefore the bidder's establishment should be in the location near by **Ballard Estate**.

Thanking you,

Yours faithfully,

Material Department  
For NTC Ltd (WR)

**Signature and seal of the Party.**

पंजीकृत कार्यालय : कोर 4, स्कोप कॉम्प्लेक्स, 7 लोधी रोड, नई दिल्ली 110 003.  
Registered Office: Core- IV, Scope Complex, 7 Lodhi Road, New Delhi 110 003.  
दूरध्वनी / Tel. 011-24360101, फॅक्स / Fax- 011-24361112, website: www.ntcltd.org